**Trinity Application for Fall or Spring Off-Campus Study**

**Due: February 1** (for participation in the fall or spring of the following academic year)

*You are in for a life-changing adventure! An off-campus program will enrich your worldview, increase your self-confidence, and engage you in unique academic experiences that will continue to shape you for your work in God’s world. This application helps you work out details that will allow you to have a successful off-campus experience. You may type directly onto this form. Applications are reviewed during the month of February, and you will be informed of the result via Trinity email by the end of February.*

*Each program on our list takes a semester-by-semester look at the local health and safety conditions and considers their ability to offer a safe program. If things look unsafe as your semester draws closer, they might cancel the program. You may then transfer your off-campus study approval to another program on Trinity’s list of Approved Semester-Long Off-Campus Programs.**Another reasonable back-up plan is to take classes on campus.*

*Your personal commitment to safety is also necessary. Trinity expects that you follow the health and safety guidelines of your study away program. A Covid-19 vaccine regimen may be required by your program. Your program will also have behavior guidelines, and you are expected be abide by those. They are in place for many good reasons, among them, behaving in a culturally appropriate way in your host country. You will still have access to Trinity’s My SSP remote behavioral health care during your semester away.*

*During your semester on an off-campus program you will maintain your status as a full-time degree-seeking student of Trinity Christian College.*

*I am delighted that you’re considering this and am here to support you through this process in all stages: pre-departure, during the program, and after re-entry.*

-Mabia Shadel, Director of International Student Services and Off-Campus Programs

Your initials indicate that you have read the introduction above. Initial here

**Personal Information**

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minor(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minimum GPA of 2.5 is required to participate in an off-campus program.

Are you an international student with a F-1 visa? Yes No

If yes, tell Mabia Shadel now that you are applying for semester-long off-campus program.

Off-Campus Program(s) of Interest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A list of Approved Programs is on the final page of this application.

Semester of planned off-campus study Fall Spring Year\_\_\_\_\_\_\_\_\_\_\_

Class Level during off-campus study Sophomore Junior  Senior

**Previous Semester Away**

Have you participated in a previous Off-Campus Program while at Trinity? yes no

If yes, when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Which one? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Talk with your Advisor:**

* Discuss which semester is appropriate.
* Discuss a back-up plan if the program cannot run when you planned to go (Could you go another semester? On another program? For a summer term? Graduate early and go as a recent grad?)
* Visit the website of your first-choice off-campus program and review the courses. Discuss which ones you tentatively plan to take on, and what goals they might meet. List the off-campus program courses here. Consult Cherie Mulling, Assistant Registrar-Degree Audit Specialist, or Jaynn Tobias-Johnson, Registrar, if you have uncertainty about which requirements they might fulfil.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Information from your Off-Campus Program | | How the courses might support your Trinity degree | | | |
| OCP Course Numbers and Names | Number of Credits | Foundations | Minor | Major | Elective |
| Click to enter text. | Enter # |  |  |  |  |
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Policy: Your enrollment in a fall or spring off-campus semester is considered a complete full-time credit load. If you enroll in an additional course at Trinity during that semester away (taken remotely or on-campus) you will pay additional tuition to Trinity based on the credit value of that course. The per-credit rate for the current year can be found in the Traditional Undergraduate Catalog under *Tuition.*

Your initials indicate that you have read the credit load policy above. Initial here

Academic Advisors, your signature indicates not only initial academic approval, but also general confidence that the student is a good candidate for this experience. Feel free to speak with Mabia Shadel prior to signing.

Signature of Academic Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Goals**

In 250 words or less, describe your interest and goals in selecting this program to be a part of your educational pathway.

Click to enter text.

**Cross-Cultural Preparation**

In 250 words or less, describe how you will prepare yourself to live in a new context, cross-culturally. Consider what you can do before you depart, and while you are participating in the program.

Click to enter text.

**Student Life Check**

Have you been found responsible and disciplined for violations of academic and/or student life policy?

yes no

If yes, you have the option to describe, here. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Understand Your Tuition and Room/Board Responsibilities**

Students enrolling in Approved Semester-Long Off-Campus Programs pay Trinity Continuing Student full-time tuition for that semester. If the program tuition exceeds Trinity tuition, students are responsible to pay the difference. Students pay room and board according to the pricing set by the program in which they enroll; room and board is separate from and in addition to tuition. The Trinity Housing Grant does not apply to off-campus programs; students pay the full and exact room and board (housing) costs as set by the program. Student Accounts will coordinate these amounts and will bill the Trinity student like any other semester. It is expected that students pay the balance on their account before the beginning of that semester, or they may not be permitted to participate in the off-campus program. Trinity will then release the payment to the programs.

Your initials indicate that you understand your responsibilities with tuition, room, and board. Initial here

**Understand Your Financial Aid**

**Semester in Spain:**

A continuing Trinity student enrolling in the Semester in Spain (SIS) program may have their Trinity institutional financial aid applied to the program tuition (isn’t that wonderful?!). There may be some semester-specific exceptions that the student will discuss with the financial aid counselor in the spring of the year before the semester away. (e.g. What happens to an athletic scholarship if you are off campus during that season?). In addition to tuition, the student will also be responsible for $4,500 in room and board and the SIS fee of $1,000.

**All other Off-Campus Programs:**

Students will be charged the exact relevant tuition, room and board, and fees from their off-campus program. Trinity Christian College financial aid will NOT be available for these programs. Payments will still be made to Trinity Christian College and not to the off-campus program, with the exception being during a summer semester when the student will pay the off-campus program directly.

Talk with the Director of Off-Campus Programs if you have any questions.

Your initials indicate that you understand the approach to financial aid described above. Initial here.

**Approved Semester-Long Off-Campus Programs, 2023-2024 Academic Year**

|  |  |  |
| --- | --- | --- |
| Program | Provider | Terms Available |
| Chicago Semester | Trinity Christian College | Fall, Spring, Summer\*\* |
| Semester in Spain | Trinity Christian College | Fall, Spring, Summer\*\* |
| Oxford\* | Council for Christian Colleges & Universities | Fall, Spring, Summer\*\* |
| Uganda | Uganda Christian University | Fall, Spring |
| Ecuador | Living and Learning International | Fall, Spring, Summer\*\* |
| Romania | Northwestern College, IA | Fall |
| Los Angeles Film Studies Center | Council for Christian Colleges & Universities | Spring |
| Paris | Asbury University | Fall |
| Netherlands SPICE | Dordt College | Spring |
| Nashville Contemporary Music Center | Council for Christian Colleges & Universities | Fall, Spring |

\*Limited number of Trinity students approved per year.

\*\*For a summer term, students pay tuition and fees directly to the program. There is no Trinity Institutional Financial Aid for summer programs, though your Financial Aid Counselor may be able to offer advice for financing a summer off-campus experience. Though it is not necessary for students interested in a summer program to complete this application, they should contact Trinity’s Director of Off-Campus Programs and their advisor to plan for a summer off-campus program.

**Talk with your Trinity Financial Aid Counselor**

* Describe which program you are considering so they can take note in your file.
* Have an initial discussion of which institutional aid will likely apply to your semester off campus.
* Plan to meet again in April when your financial aid is packaged for the next academic year.

Signature of Financial Aid Counselor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**By February 1, return the completed form to:**

Mabia Shadel | Director of Off-Campus Programs

Groot Hall, 031 | OCP@trnty.edu

You can email me a scan or pdf version of this completed application. If you prefer to drop off a paper application in person, please email me to schedule a time to submit it. Or, put it in a sealed envelope with my name on it, and drop it off in the Mail and Print Center.